DD CY
C/ASB
POMSO
C/PL-BG MP
C/P PG
S.S.

10 December 1980

MEMORANDUM FOR: Director of Data Processing

THROUGH: Executive Officer

FROM: Chief, Administrative Staff

SUBJECT: Weekly Report for the Week Ending
                10 December 1980

ADMINISTRATIVE

       President Carter has declared Friday, 26 December 1980,
as a holiday for federal employees.

RETIREMENT NEWS

       Federal and postal workers retiring after 18 January 1981,
will not be eligible to "look-back" and take advantage of a
7.7 percent retiree raise that went into effect in September.
President Carter has signed legislation eliminating look-back
on January 19.

PERSONNEL

STATINTL

STATINTL on 11 December.   will report to Administrative Staff
          █████████████   will be the secretary to the Chief
          and Deputy Chief of Administration.

                                                    STATINTL

                          Deputy Chief, Administrative Staff

SPS-E069-80
10 December 1980

MEMORANDUM FOR :   Director of Data Processing

STATINTL FROM   : ██████████████

Deputy Chief, Special Projects Staff/ODP

SUBJECT   : Special Projects Staff Weekly Status
Report for Week Ending 9 December 1980

1.   SAFE

     A.   A meeting was held on 4 December 1980 attended by representatives of the CSPO and OCR/SAS to discuss SAFE printers. Topics of discussion included printer requirements as defined in the A-Specification, numbers and types of printers by block, the possible sharing of printer network and output point with the Ruffing Center, space and operational requirements for regional printers, and outbuilding requirements for terminals and printers.

     B.   On 9 December 1980, a detailed design review
STATINTL of the SAFE terminal firmware augmentations was held. Representatives of the CSPO, ████ ODP and ████████ attended. STATINTL
STATINTL

2.   ADSTAR

     A.   On 8 December, OCR and DO personnel attended a one day training session on data base back-up and restore procedures.

     B.   The microfiche converter was down for two days this week because of a problem with light leakage.

     C.   A software maintenance task to speed back-up was initiated this week.

     D.   The Government has requested that ██████ provide STATINTL a detailed status report on the output printing system by 19 December.
(Bloom)

STATINTL
███████████████████████████

10 December 1980

MEMORANDUM FOR: Director of Data Processing

THROUGH   : Executive Officer

STATINTL FROM   : ▮▮▮▮▮▮▮▮▮▮▮
                      Chief, Management Staff, ODP

SUBJECT   : Management Staff Weekly Report
                 for Week Ending 11 December 1980

Government Travel Requests

ODP has been issued a block of GTR's (Government Travel Requests) which can be used to purchase airline tickets to certain West Coast cities at a greatly reduced fare. Both United and American Airlines offer the following cities and round trip fares:

City	Fare
Los Angeles	$278
San Diego	278
San Francisco	310
Denver	254 (United Only)

The GTR's are controlled and issued by ODP/B&F. When a travel order is processed by B&F for one of the above cities a GTR will be issued in the name of the traveller. When the traveller picks up the paperwork to take to disbursing to get a cash advance for per diem, B&F will give him the GTR, for which the traveller will sign a hand receipt. The GTR will then be presented in lieu of cash when the ticket is picked up. The airline will fill in the GTR and return the last copy (memorandum copy) to the traveller. For control purposes, this memorandum copy must be turned in at the time a travel accounting is made along with the actual ticket stub. At the time the traveller makes his reservation he should inform the airline that he is travelling under a GTR; this will ensure getting the reduced
STATINTL fare. (U) ▮▮▮▮▮▮▮

Project Activity Report

      The FY 1981 PAR pricing elements are being adjusted to more closely reflect ODP's computer costs. Applications is in the process of modifying the PAR to include these new rates. Once these new rates are entered, the September 1980 data will be processed against these revised rates and selected listings will be printed and used to verify the effectiveness of these rates.

STATINTL   (U)

Outstanding Advances

      As of 10 December there are 47 advances outstanding, none of which are delinquent. (U)

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DD/A/ODP WEEKLY REPORT

Week of 3-10 December 1980

I. Major Activities During the Past Week:

A. Support to OS:

4C (Community-wide Computer-Assisted Compartmentation Control System) Electronic Data Systems, the 4C development support contractor, has produced a draft 4C Software Subsystem Development Specification for the 4C Prototype I System. A Preliminary Design Review for the 4C Prototype I Software Subsystem will be held on 15 December, and involves ODP Applications, Office of Security, and contractor personnel. ███████████ STATINTL

B. Support to OPPPM:

FTE (Full-Time Equivalency) We met with Payroll and NOCPAY representatives to discuss the data required from their systems to support FTE. The meeting was productive in that we have a better undestanding of the complexity of obtaining the data and they have a better understanding of why the data is needed. ████████TATINTL

II. General and Personnel Items:

STATINTL

████████████joined C Division as a programmer, effective 1 December.

STATINTL

Her address: 2D42 ████ 8315

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████████Finding: Sex is hereditary. If your parents never had it, chances are you won't either.

10 December 1980

MEMORANDUM FOR: Director of Data Processing

ATTENTION: Executive Officer

STATINTL FROM: ████████████████

                 Deputy Director for Processing

SUBJECT: Processing Weekly Report for Week
                 Ending 9 December 1980

1.   Systems Availability: Attached is the Systems Availability Report.

STATINTL   2.   ████████ is returning with their test team. Additional
STATINTL testing is required on the ████ CNS utilization problem. S██████
STATINTL discovered that they had improperly wired the monitor equipment.
████████

3.   A program to automatically set the time in the Special
Center is being tested. This will eliminate operator intervention.
STATINTL ████████

4.   The retrofits for the installed 7260 terminals was started
as of 1 December. This four hour change will require some terminals
to be shipped out for a day or two. ████████   STATINTL

5.   Due to severe cuts in the OL budget, components are now
being required to fund for terminal engineering support. This
includes activities such as drilling holes, installing power out-
lets, etc. CEMB with TB is in the process of evaluationg cost
associated with this action and procedures needed to implement.
STATINTL

6.   The Ruffing Center tape library has had a pool of 3,000
scratch tapes for the past week. This is due to the new policy
of retiring tapes not used in the past six months. ████████ATINTL

7.   The monthly review of DDO Special Center Electronic
and Physical access was completed. ████████   STATINTL

STATINTL 8. ISSG has asked if we could provide assistance to one of our ▮▮▮▮▮▮ VM computer installations by providing software for generating passwords. A tape containing the software our dictionary of 6,000 plus words and documentation will be sent. None of these items are classified. ▮▮▮▮▮ STATINTL

9. The request to VM mini-disk users to turn in unused space has been very successful. The estimate is one complete 3350 disk which should insure that VM space will be available to users until the 3380's are installed. ▮▮▮▮▮ STATINTL

10. The VM system was available to OD&E/SAG from 1500-2300, 5-9 December without interruption. SAG was performing a tactical exercise with their Tactical Study Support Simulator that required uninterrupted VM computer service. ▮▮▮▮▮ STATINTL

STATINTL 11. ▮▮▮▮ personnel briefed Ruffing Center management personnel on their project this week. This briefing provided insight for the reasons TSOC needs timely and at times demanding computer center
STATINTL services. ▮▮▮▮▮

STATINTL 12. OF/A and ▮▮ has a requirement that the CONIF system be available until 1900 hours Monday through Friday, the month of December. No outages of the GIMPROD system will be scheduled
STATINTL during this timeframe. ▮▮▮▮▮

13. OD personnel have begun the process of sending inactive magnetic tapes to offsite storage at the archives and Records Center. Approximately 4,500 magnetic tapes will initially be
STATINTL forwarded for offsite storage. ▮▮▮▮▮

14. A chilled water outage occurred on Saturday morning, 6 December. The center did get very warm but no CPU's failed at this time. The reason for the failure was attributed to a chiller malfunction occurring at the Agency Power Plant. ▮▮▮▮▮ STATINTL

STATINTL 15. ▮▮▮▮▮▮▮ gave a one hour, forty-five minute briefing and tour of the Ruffing Center to ▮▮▮▮▮▮▮▮▮▮▮▮. STATINTL most interested in OD's operator training program and how our
STATINTL program could be used at the ▮▮▮▮ computer center. The brief- ing included the listing of courses offered operators in the class- room and on the Interactive Instructional System (ISS). The brief- ing was concluded by a tour of the Ruffing Center with emphasis on the training provided operators in each section (main area, tape library, point, hardware and software). Ed expressed his thanks for the briefing and tour and will contact OD in the near future with further questions on the training program. ▮▮▮▮▮ STATINTL

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STATINTL   16. ███████████ EOD'd in OD on 7 December. ███████████
formerly worked in the DDO. She was the candidate selected to
train as a Computer Operator from the new Opprotunities for Career
Development Program (OCDP). ████████   STATINTL

STATINTL   ████████████ C/CSS has moved to GA3918, extension 4564.

████████████████████████████████

Att: a/s

10 DECEMBER 1980

DDA/ODP
SYSTEMS AVAILIBILITY SUMMARY
MONDAY 1 DEC 1980 THRU SUNDAY 7 DEC 1980

SYSTEM	CURRENT WEEK 01 DEC - 07 DEC	PREVIOUS 90 DAYS 01 SEP - 30 NOV	DIFFERENCE
BATCH	99.66	97.61	+2.05
INTERACTIVE	99.73	96.56	+3.17
GIMS	99.40	96.08	+3.32
CAMS	99.28	98.60	+.68
OCR-COLTS	98.14	93.47	+4.67
OCR-RECON	100.00	94.28	+5.72
DDO-STAR	99.17	98.20	+.97
OSWR-TADS	97.94	94.56	+3.38

All systems reported an above average week.